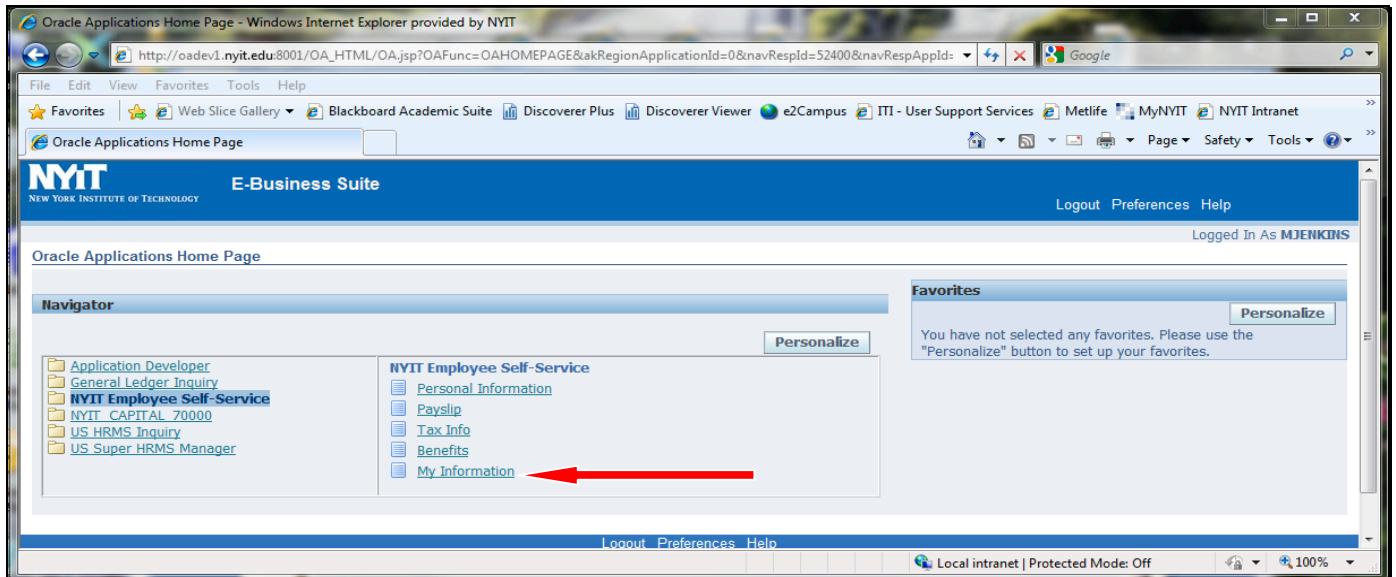# NYIT Self-Service Application
# My Information

The **NYIT Self-Service Application** gives employees access to view their employment information. This section is view only – no changes can be made which will change the employee's official NYIT Personnel Record.

_____

## NYIT Self Service Applications → My Information

_____

From the Self Service menu choose 'My Information'



1. From this section, you will be able to view official NYIT employment information such as your employee number, full position description, performance data, years of service, department, job, salary, manager, hire date, and location.



2. If your employment information is incorrect, please bring it to the attention of your supervisor. He or she should contact Human Resources to correct this information.