

Removing Registration Holds via NYITConnect

During priority academic advisement after approving your advisees' course schedule, you must open the student's registration by removing the registration hold on his/her record. To do so:

1. Click on the "General Info" tab.
2. Select "Registration Hold" underneath "Service Indicators." Please note: Service Indicators in PeopleSoft are a new term for holds.

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Advisee General Info

Carlos

[Service Indicators](#) | [Initiated Checklists](#)
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[National ID](#) | [Names](#) | [COLLAPSE ALL](#)
[Addresses](#) | [Phones](#) | [EXPAND ALL](#)
[Email Addresses](#)

▼ Service Indicators | [edit service indicators](#)

★ Positive | ⓧ Negative

| Type | Details | Start Term | End Term | Start Date | End Date | Department |
|------|-----------------------------------|-------------|-------------|------------|------------|--------------------|
| ⓧ | Registration Hold | Summer 2014 | Summer 2014 | 02/19/2014 | 08/31/2014 | Registrar's Office |

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▼ Initiated Checklists | [review checklist summary](#)

- From there, click on the "Release" button, as highlighted below.

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STUDENT CENTER FACULTY CENTER ADVISOR CENTER

Edit Service Indicator

Carlos

***Institution:** NY Institute of Technology

***Service Indicator Code:** Registration Hold

***Service Ind Reason Code:** Must See Advisor

Description: You cannot register at this time because you need to change your current academic program. Please see your academic advisor to discuss making a

Effect: Negative

Effective Period

| | |
|---|---|
| Start Term: <input type="text" value="2146"/> 2014SU | End Term: <input type="text" value="2146"/> 2014SU |
| Start Date: <input type="text" value="02/19/2014"/> 31 | End Date: <input type="text" value="08/31/2014"/> 31 |

Assignment Details

***Department:** Registrar's Office

Release

Please note that service indicators for Cycle A, B, C, and D will be encompassed with Fall and Spring. There will not be additional holds for these.